

105

**CENTRE HALL BOROUGH COUNCIL
MEETING MINUTES**

June 10, 2010

COUNCIL MEMBERS PRESENT:

Joe Hammaker, President; Jack Muthersbaugh, Vice President; Norma Crater; Harold Mowery; Harry Henry; and Kathryn Long

OTHERS PRESENT:

Lynn Dutrow, Supervisor and Maintenance;
Beth Araujo, Borough Secretary; Ray Hankinson, Mayor; and John R. Miller, III, Solicitor

CITIZENS PRESENT: Bill Scott - Bassett Engineering; Rod Stahl – Stahl, Sheaffer Engineering, LLC; Kelly Wian; Zachary Smith; and Daren McClellan, Cubmaster Pack 20

CALL TO ORDER: President Joe Hammaker called the meeting of the Centre Hall Borough Council to order at 7:00 p.m.

CITIZENS:

1. A motion was made by Councilman Harry Henry and was seconded by Vice President Jack Muthersbaugh to award the Sidewalk Phase II Engineering bid of \$16,232.00 to Stahl, Sheaffer Engineering, LLC: Ayes –5; Nays – 0. Motion passed.
2. Zachary Smith, Boy Scout, and his mother Kelly Wian here to fulfill a badge requirement
3. Daren McClellan, Cubmaster Pack 20 presented a Cubmobile derby that the scouts would like to have opened to the public on July 3rd from noon to 3:00 pm. They would like to close Hoffer Avenue from West Ridge Street to in front of the school. Mayor Hankinson would have to issue a permit and the scouts would also have to have the Borough listed as additionally insured. The Scouts plan to speak with all affected homeowners, prior to the event, to make arrangements for their vehicles to be parked at a convenient location for their use. A motion was made by Councilman Harry Henry and was seconded by Councilman Harold Mowery to approve the closing of Hoffer Avenue from West Ridge Street to in front of the school on July 3rd, 2010 from noon to 3:00 p.m. as long as proof of insurance and stipulations are met: Ayes –6; Nays – 0. Motion passed.

REVIEW OF TIME SHEETS & WEEKLY WORK SCHEDULES:

Sick time description should only state Dr.'s appointment.

APPROVAL OF THE MINUTES: A motion was made by Councilman Harold Mowery and was seconded by Vice President Jack Muthersbaugh to approve the corrected Minutes of the May 13, 2010 Council Meeting and the Minutes from the May 24, 2010 Special Council Meeting: Ayes –6; Nays – 0. Motion passed.

FINANCIAL STATEMENT: A motion was made by Councilman Kathryn Long and was seconded by Councilman Norma Crater to approve the Financial Statements as presented for the month of May 2010 and to continue to pay the bills: Ayes – 6; Nays – 0. Motion passed.

ZONING / CODE ENFORCEMENT OFFICER'S REPORT:

3 Permits – Pool, Shed, Deck and 4 Letters to cut overgrowth in alleys of trees and vegetation

STATE OF THE BOROUGH REPORT:

1. Finished the sidewalks including replacing of the Treaster's at a lower elevation
2. Installed Water Valves and meter Pit Extensions on SR45
3. Several Stop Signs were either fixed or replaced
4. Patched pot holes
5. Flushed Fire Hydrants
6. Fixed several leaks
7. Question can the designated Handicap parking spaced only be painted in blue without a sign due to the signs will get knocked over? The Borough Code states that there also needs to be signage with the bottom of the sign 60" off the grade.

LONG RANGE PLANNING:

1. Replace sidewalks on both sides:
 - a. West Church Street
 - b. North Pennsylvania Avenue heading up the mountain
2. Can we sell the Grandview Park land and use the money towards the Tri-Municipal Park?
3. Can we sell the Mountain land or hold onto it? There is no timber left of any value. There are scrub trees and a lot of stuff laying down but no furniture quality timber.
4. Main Street Trees

OLD BUSINESS:

1. A motion was made by Vice President Jack Muthersbaugh and was seconded by Councilman Norma Crater to amend the Parking Ordinance Violation by changing the Parking Fine from \$15.00 to \$25.00 and eliminating the discount: Ayes -5; Nays - 1; Motion passed.
2. Continued discussion of the "No Parking" on West Church Street. Ideas for consideration are restricted Monday through Friday from 6:00 a.m. till 8:00 p.m., one side only, open parking on weekends, painting "No Parking" on pavement, more signs, and asking PennDOT if the center line can be offset to allow one side parking.
3. Still looking for a Tax Collector, Fire Company will advertise on their message board.
4. Under duties of the Mayor, the Mayor needs to issue a permit for the Parade.
5. Prizes for the 125th Coloring contest - Bartlebaugh's Amusements donated the five wristbands for the winners. The winners and the runner-ups were given a coupon for a slice of cheese pizza and a small soda.
6. Heather Luse of Delectable Delights donated a full size sheet cake for the cake auction and she also donated 1,000 cupcakes in honor of the Borough's 125th Anniversary for Saturday night of the Fireman's Carnival.

NEW BUSINESS:

1. Councilman Walter Yearick's resignation letter was read. A motion was made by Councilman Harry Henry and was seconded by Councilman Harold Mowery to accept the Councilman Walter Yearick's Resignation: Ayes -6; Nays - 0; Motion passed.
2. Steve Snook, Grange Fair Fire Police coordinator asked if the Borough could have the timing changes for the traffic light at Pennsylvania Avenue and Church Street be adjusted during the fair. PennDOT has the traffic lights in Pleasant Gap, the Borough, and Old Fort synchronized. Council decided to leave them as they are.

NEW BUSINESS - Continued:

3. Darlene Confer, Grange Fair Manager, sent a letter asking for the shared arrangement of 75/25 split for compensation of the Fire Police remain the same as last year's split. A motion was made by Vice President Jack Muthersbaugh and was seconded by Councilman Harold Mowery to keep the shared compensation split for the Fire Police at 75/25 again this year: Ayes -6; Nays - 0; Motion passed.
4. Potter Township is interested in a shared Municipal Map and Newsletter for the spring of 2011. The Council is interested but would like more specifics for discussion in July.
5. A request was received from Miles Township for Fire Police assistance during their parade on July 8th. A motion was made by Councilman Harry Henry and seconded by Councilman Norma Crater to allow the Centre Hall Fire Police to assist the Miles Township Fire Police with their parade: Ayes - 6; Nays - 0. Motion passed.
6. The American Legion, Post 444, of Millheim is sponsoring a fundraising event, "Tractor Rally in the Valley" in July 24, 2010 (rain date July 31, 2010) starting at 9:00 a.m. and ending around 4:00 p.m. They would like permission for usage of the Borough's and PennDOT's streets/roadways. Council tabled this discussion until the July meeting to see if all required paperwork is approved through PennDOT first, along with what decision the other Municipalities concerned make.

CORRESPONDENCE (INCOMING):

1. A thank you was received from the Rock Hill School at Linden Hall for support of their 28 mile bike ride event held in May 2, 2010.
2. Beth Araujo requested permission for herself and Kenny Strouse to attend the Free water course "#246 Distribution Components and Disinfection" being held at the Penn Stater on June 23, 2010. A motion was made by Vice President Jack Muthersbaugh and was seconded by Councilman Kathryn Long to approve attendance at the free water training course "#246 Distribution Components and Disinfection" being held at the Penn Stater on June 23, 2010: Ayes -6; Nays - 0; Motion passed.

MAYOR'S REPORT:

Centre County Planning is looking for future projects for consideration. The Borough will complete the paperwork for a possible grant to replace existing sidewalks on both sides of West Church Street and both sides of North Pennsylvania heading up the mountain.

SOLICITOR'S REPORT: Will be on vacation during the scheduled July meeting.

COMMITTEE REPORTS:

- A. **STREETS** - Nothing new to report.
- B. **WATER - MUTERSBAUGH** - Nothing new to report.
- C. **FIRE AND POLICE - MOWERY** - Come out and enjoy the Firemen's Carnival!
- D. **SOLID WASTE AND SIDEWALKS - HENRY** - Nothing new to report.
- E. **LIGHTS AND NUISANCE - LONG** - Nothing new to report.
- F. **FINANCE - CRATER** - Nothing new to report.

EXECUTIVE SESSION:

Council called an executive session at 9:00 p.m.


COUNCIL MEETING RESUMES:

Council meeting resumed at 9:30 p.m. A motion was made by Vice President Jack Muthersbaugh and was seconded by Councilman Harold Mowery to retire Lynn Dutrow from employment as of Thursday, June 10, 2010. Lynn will be entitled to the full retirement compensation package as presented to the Borough Council the night of June 10, 2010, to be effective June 30, 2010: Ayes –6; Nays – 0; Motion passed.

ADJOURNMENT:

At 9:40 p.m., it was moved by Vice President Jack Muthersbaugh and was seconded by Councilman Norma Crater to adjourn the meeting: Ayes – 6; Nays – 0. Motion Passed.

Respectfully Submitted,



Beth Ann Araujo,
Borough Secretary

109

**CENTRE HALL BOROUGH COUNCIL
SPECIAL MEETING MINUTES
June 28, 2010**

COUNCIL MEMBERS PRESENT:

Joe Hammaker, President; Norma Crater; Harold Mowery; Harry Henry; and Kathryn Long

OTHERS PRESENT:

Kenny Strouse, Maintenance, Code Enforcement and Zoning Officer;
Beth Araujo, Borough Secretary; and Ray Hankinson, Mayor

CALL TO ORDER: President Joe Hammaker called the special meeting of the Centre Hall Borough Council to order at 8:00 p.m.

OLD BUSINESS:

1. Discussion was held about the open position of Supervisor/Maintenance Worker. It was determined that the position would be advertised, applicants would be interviewed and a Supervisor/Maintenance Worker would be selected; then a Maintenance Worker would be selected.
2. A motion was made by Councilman Harry Henry and was seconded by Councilman Harold Mowery to advertise for a Supervisor/Maintenance Worker with resumes to be turned into the Borough Office by July 7, 2010: Ayes –5; Nays – 0; Motion passed.
3. Applications will be reviewed at the July 8th Council Meeting and those selected will then be contacted for interviews. A special meeting will be held for hiring on July 26, 2010.
4. Discussion was held about the Zoning Officer and Code Enforcement Officer positions. Consensus was to have two Zoning Officers with one being the head Zoning Officer and both being Code Enforcement Officers.
5. Discussion was held about summer projects – Kenny Strouse will get help if an emergency arises but all major projects will be put on hold until after someone is hired.

NEW BUSINESS:

1. Kenny Strouse has contacted an Amish man about a quote for a new roof on the Wilson Street Building. The current roof is very spongy. This Amish man will also give a separate estimate on installing Steel on the back of the Building where there is only wood.
2. The Current Borough Structure will continue to be held:
Borough Council; Borough Supervisor; Employees.

ADJOURNMENT:

At 9:00 p.m., it was moved by Councilman Harry Henry and was seconded by Councilman Harold Mowery to adjourn the meeting: Ayes – 5; Nays – 0. Motion Passed.

Respectfully Submitted,



Beth Ann Araujo,
Borough Secretary